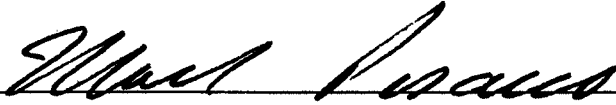


MEMO

TO: Administration Committee and Regional Council
FROM: Jim Sims, Director of Information Services
213-236-1980 sims@scag.ca.gov
SUBJECT: Request Authorization to Execute Cooperative Relationship Agreement between SCAG and Seoul Development Institute to Promote Joint Research, Exchange Technical Information, and Exchange Research Personnel.
DATE: September 4, 2003

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Authorize staff to execute cooperative relationship agreement between SCAG and Seoul Development Institute (SDI) to promote joint research, exchange technical information, and exchange research personnel.

BACKGROUND:

At the July RC meeting, a possible cooperative relationship between SCAG and SDI was approved. Staff developed a draft cooperative relationship agreement for approval (see the attachment).

SDI technical staff will be assigned to participate in mutually beneficial SCAG projects. SDI technical staff will be able to learn the state of the art planning practice during his/her active participation as a team member. SCAG will benefit from having additional staff resources to complete the project.

If the agreement is approved by the Administration Committee and Regional Council, Dr. Yong-Ho Baek, the president of SDI, wishes to visit SCAG to sign the agreement in late September 2003.

FISCAL IMPACT:

No fiscal impact except for cost of office space for visiting research personnel. No projects requiring fiscal outlays by SCAG are currently planned. Should such projects be planned in the future, staff will obtain all appropriate approvals and budget actions prior to spending or committing funds.



Agreement Points:
Cooperative Relationship Agreement
between Southern California Association of Governments
and Seoul Development Institute

- Purpose: Mutual cooperation in research and training activities and the interchange of research personnel and information.
- Scope of work: The full range of urban and regional planning issues including methodologies, analytical approaches, organizational roles and responsibilities, etc.
- Technical information to be exchanged: Primarily related to the acquisition, management and utilization of data for planning; transportation modeling; GIS, etc.
- Mutual indemnity: Visiting research personnel will be insured by the visiting party.
- No cost to SCAG: No fiscal impact except for cost of office space and adequate equipment for visiting research personnel.
- Expiration of the agreement: The agreement shall expire 90 days after one of the parties requests termination of the agreement.

“DRAFT” COOPERATIVE RELATIONSHIP AGREEMENT

between

Seoul Development Institute

and

Southern California Association of Governments

The Seoul Development Institute of the Republic of Korea (hereinafter referred to as SDI) and the Southern California Association of Governments of the United States of America (hereinafter referred to as SCAG) do hereby agree, in regard to the mutual cooperation in research and training activities and the interchange of research personnel and information, with a view to enhancing mutual benefit of both organizations and further contributing to urban and regional planning and development of both countries in the spirit of mutual assistance as sister organization, in the manner and under the terms and conditions specified below.

1. Exchange of Research Personnel

The SDI shall provide opportunities for the experts recommended by SCAG to participate in seminars and conferences sponsored by SDI.

The SCAG shall provide opportunities for the experts recommended by SDI to participate in seminars and conferences sponsored by SCAG.

Participating staff will be assigned to mutually beneficial projects, and will participate as a working member of a project team.

Both organizations shall extend every assistance and convenience to invited experts while they stay in the host country. The expenses to be incurred in connection with the stay shall be decided, case by case, after mutual consideration

2. Joint Seminars and Workshops

Both parties shall promote joint seminars and workshops in order to facilitate forums for scholarly discourse.

Subjects, speakers, expenses and other matters shall be decided after mutual consideration

3. Exchange of Technical Information and Publications

Both parties shall exchange without charge, technical information in the form of reports, periodicals, and books.

4. Effective Period of the Agreement

The agreement made herein shall be valid and effective from the date of signing.

The agreement made herein shall expire three months after either one of the parties requests termination of the agreement.

In witness whereof, each of the organizations hereto has caused the AGREEMENT OF COOPERATIVE RELATIONSHIP to be executed in duplicate by its duly authorized officer, and retains one (1) each of the duplicate texts having equal authenticity.

Seoul Development Institute

**Southern California Association of
Governments**

by
Yong-Ho Baek, President

by
Mark Pisano, Executive Director

Date

Date

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**Southern California Association of
Governments**

Seoul Development Institute

by
Mark Pisano, Executive Director

by
Yong-Ho Baek, President

Date

Date